

USC Aiken Academic Affairs: Request for Faculty Search Reimbursement

To: Dr. Daren Timmons, Provost

From:

Date:

Please charge all expenses associated with faculty searches to your departmental A funds (operating). At the conclusion of your search, please complete this form and submit to Susan Danko in the Provost Office.

Position:

Candidate(s):

Search Dates:

TA #s:

Please list all expenses (attach additional sheets if necessary):

Total Request:

Account to	AK000				81100
Reimburse:	Unit	Department	Fund	Class	Account

Departmental Approval: _____